

**SATSOP SCHOOL DISTRICT NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

April 20, 2020

**CALL TO ORDER:**

Terri Carl called the meeting to order at 7:00 P.M.

**MEMBERS PRESENT:**

Terri Carl, Marsha Hendrick, Darlene Reynolds, Dawn Siemiller, Kim Russell, Shawna Williams, Tiffany Osgood and Trisha Werdahl in attendance.

**APPROVAL OF MINUTES:**

A motion was made by Darlene Reynolds to approve the March 16, 2020 minutes. The motion was seconded by Shawna Williams. Motion carried.

**AUTHORIZATION OF BILLS AND VOUCHERS:**

A motion was made by Kim Russell to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried.

|                    |                |              |
|--------------------|----------------|--------------|
| General Vouchers # | 290753- 290761 | \$ 7,728.37  |
| Payroll #8         | 2019 - 2020    | \$ 36,491.05 |
| Benefits           | 2019 - 2020    | \$ 18,022.30 |
| ASB                | April - 2020   | \$ 0.00      |

**PRESENTATIONS FROM AUDIENCE:**

1. Tiffany Osgood presented documents solidifying the pay scale differences between Satsop, Elma, Mc Cleary and Montesano districts. It was determined that Satsop is paying well below our surrounding districts. Marsha Hendrick noted that there are specific benefits for working at our small district vs. larger districts.
2. Tiffany Osgood shared that Debbie Scott created documents showing what the new pay scale matrix's would look like at a 13%, 16% and 19% pay increase for both certified and classified staff. Tiffany shared that Debbie Scott advised her Satsop is currently putting \$100,000 a year into reserves, and that Debbie is comfortable with using a good amount of that money to get Satsop's pay better aligned with neighboring

districts. Debbie also advised Satsop currently has enough money in reserves to sustain us for 7-9 months. Dawn Siemiller will e-mail the pay scale matrix's to all of the board to review and we will table further discussion until the May board meeting.

CORRESPONDENCE:

- 1.

ACTIONS

1. Resolution No 193-Policy 1320 Emergency- Suspension of Policy was adopted.
2. Discussed how to handle signatures of board documents during zoom meetings. It was decided that Dawn Siemiller would get e-mail approval of all board documents until we can hold meetings in person. At that time we will get official signatures of said documents.

REPORTS:

1. Coronavirus (COVID-19). Marsha Hendrick advised all parents of 6<sup>th</sup> graders who are entering middle school next year to contact that school for instructions regarding enrollment.
2. Enrollment for March is 59 FTE.

ADJOURNMENT:

Meeting adjourned at 7:46 p.m.

SATSOP SCHOOL DISTRICT BOARD

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Terri Carl, Chairperson

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Darlene Reynolds

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Kim Russell, Vice Chairperson

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Trisha Werdahl

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Shawna Williams

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Marsha Hendrick, Board Secretary