

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

January 19th, 2023

CALL TO ORDER:

Kim Russell called the meeting to order at 6:35pm

MEMBERS PRESENT:

[Kim Russell](#), Patrisha Werdahl, Terri Carl, Shawna Williams, [Tiffany Osgood](#), [Dawn Siemiller](#), Dina Valentine and Darlene Reynolds (via zoom).

APPROVAL OF MINUTES:

A motion was made by Patrisha Werdahl to approve the December 19th, 2022 Board Meeting Minutes. Darlene Reynolds seconded the motion. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Patrisha Werdahl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried.

General Vouchers	#291900-291920	\$ 12,657.99
Payroll #5	2022-2023	\$ 54,903.53
Benefits	2022-2023	\$ 24,055.79
Capital Projects	2022-2023	\$ 0.00
ASB		\$ 1,731.79

PRESENTATIONS FROM AUDIENCE:

1. [Tiffany Osgood](#) shared that we received a check from Chehalis Tribes to purchase AED's. Tiffany is looking into all of our options and will let us know what she purchases.

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2. [Tiffany Osgood](#) shared that the Septic Project has been paid in full. There will be a Resolution of Completion for the board to approve at January's meeting.
3. Tiffany Osgood gave an update on swimming lessons. The swimming lessons are going GREAT! The staff have noticed growth and progress in many students and the students are enjoying swimming. Mr. Vessey suggested they celebrate the end of swimming lessons by walking across the street to get ice cream at McDonalds.

CORRESPONDENCE:

1. None

ACTIONS:

1. [Dawn Siemiller](#) shared a system generated payroll document as a possible replacement for the current payroll board document the district has been using for quite some time. A motion was made by [Shawna Williams](#) to start using the system generated payroll board document starting today. The motion was seconded by Terri Carl. Motion carried. The vote was unanimous.
2. Adoption of Resolution #203 to document the completion of the Septic Project. A motion was made by Terri Carl to approve the resolution. The motion was seconded by Patrisha Werdahl. Motion carried. The vote was unanimous.
3. IRS Notice of Mileage Reimbursement. The IRS has increased the mileage reimbursement to 65.5 cents per mile effective January 1, 2023. A motion was made by Shawna Williams to approve the increase to 65.5 cents per mile. The motion was seconded by Terri Carl. Motion carried. The vote was unanimous.

REPORTS:

1. Enrollment for December is 54.

ADJOURNMENT:

Meeting adjourned at 7:20pm

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SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisha Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams