

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
January 17th, 2024

CALL TO ORDER:

Terri Carl called the meeting to order at 6:32pm. Declaration of quorum.

MEMBERS PRESENT:

Kim Russell, Patrisha Werdahl, Terri Carl, Shawna Williams, Tiffany Osgood and Dawn Siemiller. Darlene Reynolds was excused.

PUBLIC PRESENT:

Dina Valentine and Sarah Protheroe

Approve the December 18th, 2023 Board Meeting Minutes. A motion was made by Kim Russell to approve the minutes for the afore mentioned meeting. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.

PUBLIC PRESENTATION:

Bernie O'Donnell, Kristen Bryant and Steve Sawyer from ROCK Project Management Services traveled from Renton, WA to introduce themselves and share their vision, goals and timeline of how their role as project managers and executing the Modernization Grant on behalf of Satsop School District will look and to answer any questions. They shared what each of their exact roles will be and how collectively they will manage this project. They shared where they are currently in the process and what the next steps are. Graphs, maps and an outline of a project lists were all provided along with a timeline. They shared how they are all available for questions at anytime and left their contact information.

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CORRESPONDENCE: None

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood

-Reminder that next month's board meeting is on **WEDNESDAY** February 21st, 2024 at 6:30pm.

-New Hire- Tiffany shared that Monica Peterson has been hired to fill our open para position. We are very excited to have her and eager for her to start! She will start on 1-22-24.

-After School Program: Will be starting this month with a 4 week session, a 2 week break, and a second 4 week session.

-Swimming Lessons begin at the YMCA in January.
1/16/24 for K-2 (8 sessions over 2 weeks). 1/29/24 for 4-6 (8 sessions over 2 weeks).

-Ring Cameras have been installed. They are all up and 1 is running as of today. Will get the others running soon. Please remember they record audio.

-Kids Heart Challenge: Dina Valentine is heading this event. It will be 1 and ½ days in February and will earn money for the American Heart Association.

-Levy Flyer: Tiffany presented a rough draft of the levy flyer. It was discussed that we need to offer a community meeting for the public as well as mail the flyer. The community meeting will be January 29th @ 5:30pm.

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ACTION ITEMS:

1. Approval of an adjustment to add 17 hours to Kaytee Baxter's 23-24 contract: A motion was made by Kim Russell to approve the adjustment of the original contract. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Patrisha Werdahl to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

General Vouchers	#292252-292266	\$ 10,867.64
Payroll #5	2023-2024	\$ 51,896.10
Benefits	2023-2024	\$ 20,469.33
Capital Projects	#292251	\$ 5,000.00
ASB	#292250	\$ 204.50

REPORTS:

1. Enrollment for December is 58.
2. New Payroll Report: Dawn Siemiller provided a new payroll report that specifies timesheet totals.

ADJOURNMENT:

Meeting adjourned at 7:52pm

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SATSOP SCHOOL DISTRICT BOARD

Terri Carl, Chairperson

Patrisha Werdahl

Darlene Reynolds, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams