

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

May 16th, 2022

CALL TO ORDER:

Kim Russell called the meeting to order at 7:06 P.M.

MEMBERS PRESENT:

Tiffany Osgood, Shawna Williams, Kim Russell, Patrisha Werdahl, Terri Carl, Darlene Reynolds, Dina Valentine and Dawn Siemiller were in attendance.

APPROVAL OF MINUTES:

A motion was made by Shawna Williams to approve the April 18th, 2022 minutes. The motion was seconded by Patrisha Werdahl. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried and vote was unanimous.

We went over the detailed payroll reports for April and May. It was noted that it was time to review Dawn Siemiller's hours. Dawn is still working extra hours each month over the 32 contracted hours per week. Dawn was asked if she felt full time hours would be beneficial and she agreed that 40 hours per week is needed. Terri Carl made a motion to allow Dawn Siemiller to work 40 hours per week starting September 1, 2022. Shawna Williams seconded the motion. Motion carried and the vote was unanimous.

General Vouchers #	291677- 291705	\$ 26,166.30
Payroll #9	2021 - 2022	\$ 46,366.42
Benefits	2021 - 2022	\$ 18,100.39
Capital Projects		\$ 0.00
ASB	291706	\$ 602.55

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood shared that we have contracted with ESD 112 to help facilitate the application for a Modernization Grant. We have been asked to come up with a "wish list" of changes and improvements we would like to see happen if we are able to secure grant funding. Tiffany read off a long list of ideas and asked the board for input. Tiffany stated that she will need all input to the list by Friday May 20th.
2. Tiffany Osgood shared that her class went to the zoo today and that the field trip was a huge success!
3. Tiffany Osgood updated the board on the status of the well project and the septic project. Rognlins' will be starting work on the well June 20th, 2022. We have also received 2 bids for the new septic. We are waiting for 1 more bid and then all 3 bids will be reviewed with the board.
4. Tiffany Osgood shared that this Thursday, May 19th, there is an HIV/AIDS presentation for parents to learn about the curriculum. Everyone is invited to attend.

CORRESPONDENCE: None

ACTION ITEMS:

1. COLA Adjustment: OSPI has made a recommendation of a 5.5% increase to all staff pays for the 2022-23 school year. Terri Carl made a motion to approve the COLA increase of 5.5% for all staff for the 22-23 school year. Shawna Williams seconded the motion. Motion carried. The vote was unanimous.
2. 2022-2023 School Calendar: Tiffany Osgood presented the new calendar. Terri Carl made a motion to adopt said calendar. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.
3. Open Public Meetings Act: Tiffany Osgood presented the new OPMA letter we received from WSSDA. It was determined that we will leave the zoom link option on the school website, and add "Public Comment" to the agenda starting with the June 20th, 2022 board meeting. Public comments will be cut off at 3:00pm the Thursday before the board meeting. Patrisha Werdahl made a motion to adopt the new OPMA guidelines stated above. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

REPORTS

1. Enrollment for May is 53.

ADJOURNMENT:

Meeting adjourned at 8:30 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Patrisha Werdahl, Vice Chairperson

Tiffany Osgood, Board Secretary

Darlene Reynolds

Terri Carl

Shawna Williams