

**Satsop School District NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**  
**January 22nd, 2025**

**CALL TO ORDER:**

Darlene Reynolds called the meeting to order at 6:30pm. Declaration of quorum. Meeting was audio recorded per WA State RCW 42.30.035.

**MEMBERS PRESENT:**

Kim Russell, Terri Carl, Darlene Reynolds, Tiffany Osgood and Dawn Siemiller. Shawna Williams and Patrisha Werdahl were excused.

**PUBLIC PRESENT:**

Dina Valentine, Sarah Protheroe

Approve the December 16th, 2024 Board Meeting Minutes. A motion was made by Terri Carl to approve the minutes for the afore mentioned meeting. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

**PUBLIC PRESENTATION:** None

**CORRESPONDENCE:** None

**Satsop School District NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

PRESENTATIONS FROM SATSOP SCHOOL MEMBERS:

1. ASB Donations:
  - a. \$50.00 from Donna Hinkkanen
  - b. \$75.00 from Ken & Lynn Schachner in honor of Mr. McFarland
  
2. Modernization Project Update:
  - a. It has been determined that we will need to have a 30x10 foot water holding tank with a hydrant along with a retention pond according to Grays Harbor County Fire Dept. This appears to be required but ROCK is looking into this further.
  
  - b. We have chosen a color pallete for project. It is called "Pacific Northwest" and has muted greens, tans and blues.
  
  - c. Next Mod Grant Committee meeting is January 23<sup>rd</sup> at 5:30pm.
  
3. Tiffany asked to be excused from the February 19<sup>th</sup>, 2025 Board Meeting.
  
4. Tiffany shared that swimming lessons have started and they are going very well.

ACTION ITEMS: None

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Kim Russell seconded the motion. Motion carried. Vote was unanimous.

"The following vouchers as audited and certified by the auditing officer, as

**Satsop School District NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll ACH in the amount of \$57,657.95 and Benefits in the amount of \$17,222.60 are also approved.

**General Fund:**

Voucher numbers 292586 through 292602, totaling \$43,999.02

**Capital Projects Fund:**

Voucher numbers 292584 through 292585 totaling \$80,852.12

**ASB Fund:**

Voucher numbers 292582 through 292583 totaling \$290.51

**Payroll Warrants:**

Voucher numbers 0.00 through 0.00 totaling \$0.00

**REPORTS:**

1. Enrollment for January is 61.

**ADJOURNMENT:**

Meeting adjourned at 6:43pm

**RECORDING:**

**Satsop School District NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at [dsiemiller@satsopschool.org](mailto:dsiemiller@satsopschool.org) for more information.

SATSOP SCHOOL DISTRICT BOARD

---

Darlene Reynolds, Chairperson

---

Terri Carl

---

Patrisha Werdahl, Vice Chairperson

---

Kim Russell

---

Tiffany Osgood, Board Secretary

---

Shawna Williams