

**SATSOP SCHOOL DISTRICT NO. 104**  
**PO Box 96**  
**Satsop, Washington 98583**  
**Minutes**

November 21st, 2022

**CALL TO ORDER:**

Kim Russell called the meeting to order at 6:35 P.M.

**MEMBERS PRESENT:**

Kim Russell, Dawn Siemiller, Tiffany Osgood, Shawna Williams, Patrisha Werdahl, Terri Carl, Kyleah Carl, Darlene Reynolds, Teresa Hann, Dina Valentine, Beth Heller, Sarah Protheroe, and Alicia Cole were in attendance.

**APPROVAL OF MINUTES:**

A motion was made by Patrisha Werdahl to approve the October 17th, 2022 Board Meeting Minutes. Terri Carl seconded the motion. Motion carried.

**AUTHORIZATION OF BILLS AND VOUCHERS:**

A motion was made by Terri Carl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried.

General Vouchers	#291848-291867	\$ 5,887.93
Payroll #3	2022-2023	\$ 54,488.63
Benefits	2022-2023	\$ 21,383.00
Capital Projects	2022-2023	\$ 0.00
ASB	#291846-291847	\$ 2,787.51

## PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood gave an update on the septic project. There are still a few minor clean up tasks we need done and then we will pay the final bill and this project will be complete.
2. Dawn Siemiller shared an e-mail she received from Stella Ng with the WA Healthcare Authority that explained the RCW's involved in the rule which requires all WA State Public School Districts to pay SEBB rates for every eligible employee regardless of an employee choosing to opt out of medical coverage.

## CORRESPONDENCE:

1. Tiffany Osgood shared that a Mr. Brown stopped by the school and asked for a tour because his wife used to attend Satsop many years ago. After the tour he gave the school a \$100.00 donation.

## ACTIONS:

1. A motion was made by Patrisha Werdahl to set a \$30.00 limit for negative lunch fund balances. This negative balance will be per student and not per family. After the \$30.00 threshold is reached the family will be contacted. Dina will continue to send home lunch balance notices every Wednesday. The motion was seconded by Darlene Reynolds. Motion carried. Vote was unanimous.
2. A motion was made by Terri Carl to approve moving the January and February 2023 Board Meeting dates to the following Thursday so that the meetings do not fall on holidays. The new meeting dates will be January 19<sup>th</sup>, 2023 and February 23<sup>rd</sup>, 2023. Patrisha Werdahl seconded the motion. Motion carried. Vote was unanimous.
3. A motion was made by Darlene Reynolds to adjust our certificated substitute pay to \$165.00 per day. This also equates to \$82.50 for a ½ day and \$20.63 per hour. This is to be effective as of October 1<sup>st</sup>, 2022. The motion was seconded by Terri Carl. Motion carried. Vote was unanimous.
4. A motion was made by Terri Carl to adopt the resolution for the well project completion with conditions that we will have an updated resolution including the resolution # and the November 21, 2022 meeting date at our December 19<sup>th</sup>, 2022 meeting. The motion was seconded by Patrisha Werdahl. Motion carried. Vote was unanimous.

REPORTS:

1. Enrollment for November is 54.

ADJOURNMENT:

Meeting adjourned at 7:15 p.m.

SATSOP SCHOOL DISTRICT BOARD

---

Kim Russell, Chairperson

---

Darlene Reynolds

---

Patrisa Werdahl, Vice Chairperson

---

Terri Carl

---

Tiffany Osgood, Board Secretary

---

Shawna Williams