

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

June 21, 2021

CALL TO ORDER:

Kim Russell called the meeting to order at 7:04 P.M.

MEMBERS PRESENT:

Marsha Hendrick, Dawn Siemiller, Kim Russell, Tiffany Osgood, Patrisha Werdahl, Shawna Williams, Darlene Reynolds were in attendance. Terri Carl was excused.

APPROVAL OF MINUTES:

A motion was made by Patrisha Werdahl to approve the May 17, 2021 minutes. The motion was seconded by Darlene Reynolds. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Shawna Williams to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried.

General Vouchers #	291314- 291335	\$ 11,329.69
Payroll #10	2020 - 2021	\$ 91,073.21
Benefits	2020 - 2021	\$ 23,352.47
ASB	June - 2020	\$ 0.00
Capital Projects	June - 2020	\$ 47,722.50

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood presented the information on Satsop School District building a new maintenance shop. She asked the board to give approval for Vincent Reese and Dawn Siemiller to make the decision on behalf of the board regarding which engineer to select. A motion was made by Darlene Reynolds to approve Vincent and Dawn choosing the engineer on the boards behalf. The motion was seconded by Patrisha Werdahl. Motion carried.
2. Tiffany Osgood reported that Don McFarland donated \$200 to the school.

CORRESPONDENCE.

ACTIONS:

1. Panoptic Contract for 2021-22 SY. A motion was made by Patrisha Werdahl to approve the contract. Motion was seconded by Darlene Reynolds. Motion carried.
2. Tiffany's Superintendent Contract. Dawn Siemiller referred to copies of board documents from 1996 that stated Marsha Hendricks superintendent stipend was determined to be 75% of a head teacher contract due to her credentials. It was noted that Tiffany has the necessary credentials to be superintendent and needs to be compensated as such. Shawna Williams made a motion to increase Tiffany's superintendent stipend by 25% over Marsha's stipend based on the board documentation from 1996. The motion was seconded by Darlene Reynolds. Motion carried. It was also noted that Dawn and Tiffany will work on getting an updated duties list and job description for the superintendent position to have on file.
3. Correcting Marsha Hendrick's pay retro for the 2020-21 SY. Dawn Siemiller noted that Marsha's 2020-21 contract only paid her for 198 hours. It was agreed that she should have been paid for 260 hours. A motion was made by Patrisha Werdahl to pay Marsha for the additional hours. The motion was seconded by Darlene Reynolds. Motion carried.
4. 2021-22 Certificated Teacher Contracts. A motion was made by Shawna Williams to approve all contracts. The motion was seconded by Darlene Reynolds. Motion carried.

5. Tiffany Osgood proposed hiring a music teacher on an hourly basis for the 2021-22 SY. The board all agreed that they liked this idea. Dawn Siemiller will create a contract for a music teacher and will present it at our next board meeting.
6. Dawn Siemiller proposed the district apply for a purchase card program through WASBO. Resolution 199 authorizing issuance of individual procurement cards was discussed. A motion was made by Darlene Reynolds to apply for a purchase card through WASBO with a \$5,000.00 limit. The motion was seconded by Patrisha Werdahl. Motion carried.
7. Marsha Hendrick proposed the 2021-22 SY Calendar. A motion was made by Patrisha Werdahl to adopt the new calendar. The motion was seconded by Shawna Williams. Motion carried.
8. Adoption of the 2021-22 Fiscal Budget. A motion was made by Shawna Williams to adopt the proposed 2021-22 Fiscal Budget. The motion was seconded by Darlene Reynolds. Motion carried.

REPORTS

1. Enrollment for June is 49.

ADJOURNMENT:

Meeting adjourned at 8:27p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Patricia Werdahl, Vice Chairperson

Marsha Hendrick, Board Secretary

Darlene Reynolds

Terri Carl

Shawna Williams