

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
January 21st, 2026

CALL TO ORDER:

Patrisha Werdahl called the meeting to order at 6:30pm. Declaration of quorum.
Meeting was audio recorded per WA State RCW 42.30.035.

MEMBERS PRESENT:

Tiffany Osgood, Beth Heller, Kim Russell, Darlene Reynolds and Patrisha Werdahl. Terri Carl was excused.

PUBLIC PRESENT:

Sarah Protheroe, Dawn Siemiller and Adam Wilson

Approve the December 15th, 2025 Board Meeting Minutes. A motion was made by Kim Russell to approve the minutes for the afore mentioned meeting. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT: None

CORRESPONDENCE: None

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PRESENTATIONS:

1. Modernization Grant/Construction Update: Adam Wilson from Rock Project Management shared that there has been significant progress made on the final touches of the school house and noted that this is the first board meeting being held in the newly remodeled school house. The construction on the rest of the school site is moving right along. For example, the handicap railing is being painted, the roof on the new gym is almost complete and insulation and sheet rock will be happening soon. The project management team is working on a better solution for allowing 3 lanes of traffic for pick up and drop off times. It was also noted that the 4-5-6 classroom will need the existing heat pump replaced in the next few weeks. The old one has stopped working completely. The kids are LOVING being back in their "home school". Overall things are moving smoothly and quickly.
2. Tiffany Osgood shared that Don McFarland has passed away. She wanted to take a few moments to honor him and the legacy of his long and dedicated relationship to Satsop School District and the community. He will be greatly missed.
3. Levy Update: Flyers have been produced and mailed. Ballots were mailed by the county on Jan 20th, 2026. Satsop School District is sponsoring a "Public Information Night" on January 27th, 2026 at 5:30pm here at the school.

ACTION ITEMS:

1. Surplus of 9 round and 4 rectangle lunch tables: A motion was made by Kim Russell to approve making these items available for surplus. The motion was seconded by Patrisha Werdahl. Motion carried. Vote was unanimous.
2. Heat Pump for the 4-5-6 Classroom: A motion was made by Kim Russell to approve the purchase of a new heat pump and installation up to \$15,000.00. The motion was seconded by Patrisha Werdahl. Motion carried. Vote was unanimous.

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AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Kim Russell to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

“The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$0.00 are also approved. Payroll in the amount of \$70,115.95 with ACH in the amount of \$49,047.81 and Benefits in the amount of \$25,500.18 are also approved.

General Fund: Total \$ 48,299.09

Capital Projects Fund: \$304,668.03

ASB Fund: \$150.10

Voucher numbers #292970 through 292992 for all funds.

REPORTS:

1. Enrollment for January is 71.

ADJOURNMENT:

Meeting adjourned at 6:50pm

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RECORDING:

The recording of this meeting will be held at the district for 1 year and is accessible to the public upon a public records request. Please contact Dawn Siemiller, Business Manager at dsiemiller@satsopschool.org for more information.

SATSOP SCHOOL DISTRICT BOARD

Patrisha Werdahl, Chairperson

Terri Carl

Kim Russell, Vice Chairperson

Darlene Reynolds

Tiffany Osgood, Board Secretary

Beth Heller