

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
August 21st, 2023

CALL TO ORDER:

Kim Russell called the meeting to order at 6:34pm

MEMBERS PRESENT:

Kim Russell, Patrisha Werdahl, Terri Carl, Tiffany Osgood, Dawn Siemiller, Sarah Protheroe, Dina Valentine, Darlene Reynolds, and Shawna Williams.

Approve the July 17th, 2023 Board Meeting Minutes. A motion was made by Shawna Williams. Terri Carl seconded the motion. Motion carried.

PUBLIC COMMENT:

1. None

CORRESPONDENCE:

1. None

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood gave a Shed Project update. She shared that the project is moving right along and should be completed by the end of September.
2. Dawn Siemiller discussed the 2021-22 Audit Report. The report was all positive with no areas we needed to improve. There was 1 finding that several other districts also had due to OSPI not initialing on the approval form for the last levy ran. Tiffany and Dawn agreed that we would accept responsibility for this finding because it is our job to catch such errors.

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3. Dawn Siemiller shared a notice from USIP School Insurance that their rates for the 23/24 school year are increasing by 32.5%. It was asked if we are able to “shop” insurance. Dawn will look into this and report back.
4. Tiffany Osgood reminded board members that there is required Equity Training for all board members. Tiffany spoke with someone from Elma to possibly coordinate a training opportunity where everyone could get all the training done in one class. Tiffany will follow up on this and report back.
5. Patrisha Werdahl reminded us that we decided to do a comparison of surrounding and like districts for the classified salary pay scale. Dawn Siemiller will do the research and report back.

ACTION ITEMS:

1. Approval of adjusted 23-24 Certificated Contracts. (3.8% budgeted to the approved 3.7%) Terri Carl made a motion to approve. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.
2. Approval of the 23-24 IT Contract for Micah Jump. Terri Carl made a motion to approve. Motion carried. Vote was unanimous.
3. Approval of Surplus List of Items Tiffany Osgood shared. Terri Carl made a motion to approve. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.
4. Approval of the Appointing Patrisha Werdahl to Board Position #3. Terri Carl made a motion to approve. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Patrisha Werdahl to approve the following vouchers. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

General Vouchers	#292114-292134	\$ 27,192.49
Payroll #12	2022-2023	\$ 48,732.54
Benefits	2022-2023	\$ 21,965.59
Capital Projects	#292111-292113	\$ 73,388.07
ASB	#292110	\$ 231.62

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REPORTS:

1. Enrollment for August is 0.

ADJOURNMENT:

Meeting adjourned at 7:13pm

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisha Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams