

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

September 19th, 2022

CALL TO ORDER:

Kim Russell called the meeting to order at 6:31 P.M.

MEMBERS PRESENT:

Kim Russell, Dawn Siemiller, Tiffany Osgood, Shawna Williams, Patrisha Werdahl, Terri Carl, Teresa Hann, Dina Valentine, Travis Vessey, Corrine Ahlquist and Beth Heller were in attendance. Darlene Reynolds was excused.

APPROVAL OF MINUTES:

A motion was made by Patrisha Werdahl to approve the August 15th, 2022 Board Meeting Minutes. Terri Carl seconded the motion. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Patrisha Werdahl seconded the motion. Motion carried.

General Vouchers #	291787- 291803	\$ 21,072.62
Payroll #1	2022 - 2023	\$ 57,723.31
Benefits	2022 - 2023	\$ 20,594.31
ASB	Sept - 2022	\$ 701.87
Capital Projects	Sept -2022	\$ 2,715.50

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood asked for feedback on offering surplus items to families before we dispose of them. Everyone agreed this was a good idea. Tiffany will head this process.
2. Tiffany Osgood gave an update on the well project. There is still a drain in the pump house that is not working properly and the pump house will also need to be cleaned. As soon as these items are resolved we will be able to pay the final bill and be finished with this project. Bayshore Construction is on the calendar to start the septic project on September 28th, 2022.
3. Tiffany Osgood shared that the book fair was a huge success! We sold more than \$2,000 which was our highest sales to date.

CORRESPONDENCE: NONE

ACTIONS:

1. 2022-23 Grays Harbor Rehab Services Contract: A motion was made by Shawna Williams to approve the 2022-23 Contract. Terri Carl seconded the motion. Motion carried. Vote was unanimous.
2. 2022-23 Micah Jump Contract: Patrisha Werdahl made a motion to approve the new contract, which allows the school to pay a flat monthly rate of \$300.00 regardless of hours worked. Terri Carl seconded the motion. Motion carried. Vote was unanimous.
3. COVID Leave for 2022-23 School Year: A motion was made by Patrisha Werdahl to extend the same COVID Leave we used for the 2021-22 School Year through the end of the 2022-23 School Year. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.
4. New Employee- Kaytee Baxter has been hired to be our PE, Music and SPED teacher: A motion was made by Shawna Williams to employ Kaytee Baxter with a start date of September 19th, 2022. Kaytee is working under an emergency teaching certificate while she attends school to acquire the necessary accreditation needed for the position. It was agreed that we will have a certificated contract for Kaytee by the October board meeting. Terri Carl seconded the motion. Motion carried. Vote was unanimous.

REPORTS

1. Enrollment for September 2022 is 52.
2. Patrisha Werdahl shared that Grays Harbor Health has several pamphlets and information on an assortment of different programs to help families based on their individual situation. Tiffany is going to check with them to see if we can get some information to send home with the students to their families.
3. Shawna Williams asked if we could look into other options for fundraisers for Satsop School or even possible charities. It was decided that there would be a start up volunteer committee formed to discuss and look into the available options.

ADJOURNMENT:

Meeting adjourned at 7:20 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisha Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams