

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

December 19, 2016

CALL TO ORDER:

Kim Russell called the meeting to order at 7:04 P.M.

MEMBERS PRESENT:

Terri Carl, Marsha Hendrick, Jason Olsen, Kim Russell, Shawna Williams and Debbie Scott were present. Tiffany Osgood was in attendance also..

APPROVAL OF MINUTES:

A motion was made by Jason Olsen to approve the November 21, 2016 minutes. The motion was seconded by Shawna Williams. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. The motion was seconded by Shawna Williams. Motion carried.

General Vouchers #	288976 - 288991	\$ 15,108.45
Payroll #4	2016 - 2017	\$ 29,604.91
Benefits	2016 - 2017	\$ 12,146.03
ASB	Dec. – 2016	\$ 29.30

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood reported on the Satsop School winter concert held December 15, 2016. The concert was wonderful and well attended. Lighting at the front of the stage was an issue that will be addressed for future events.

CORRESPONDENCE:

- 1.

ACTIONS:

1. Jason Olsen made a motion to declare the following outdated library books surplus:
 - a. Animal Kingdom vols. 1-20 copyright 1968
 - b. The New Book of Knowledge Encyclopedia A-Z copyright 1975
 - c. The World Book Encyclopedia copyright 1982.
 - d. Ocean World of Jacques Cousteau set.

Terri Carl seconded the motion. Motion carried.

REPORTS:

1. The board discussed window coverings for the classrooms. Debbie Scott will order samples for the staff to look at.
2. Marsha Hendrick and Debbie Scott talked about staffing and classroom population for 2017-18. There will be approximately 32 students in the 4th, 5th, & 6th grade classroom. The state currently funds for classroom ratios of 27 students per teacher in 2016-17. A solution that has worked in the past is hiring a part time certificated instructor to teach math and language arts to 4th grade students in a separate classroom for the first half of the day. The second half of the day they would join Mrs. Hendrick's class of 5th and 6th grade students. The board was open to the idea and would like to talk about it more at the next board meeting.
3. Debbie Scott talked to the board about future repairs to the porch type roof over the East entry door that leads into the kindergarten/first grade classroom. Vincent Reese the custodian has suggested rebuilding that area to divert rainwater away from the building. The board agreed to change the angle of the small porch roof. The board also suggested getting bids to replace whole roof on the school and gym including new gutters. This would be a summer project.
4. The board members questioned Marsha Hendrick on the number and types of emergency drills that are practiced with students at the school during the school year. It was suggested that an emergency drill be practiced at least once each quarter to be sure new students entering school had the advantage of learning procedures and to reinforce the current students knowledge of what to do in the event of an emergency.
5. Enrollment for December 2016 is 70 FTE.

ADJOURNMENT:

Meeting adjourned at 8:00 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Jason Olsen

Shawna Williams

Marsha Hendrick, Board Secretary

Terri Carl