

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

August 19, 2019

CALL TO ORDER:

Darlene Reynolds called the meeting to order at 7:08 P.M.

MEMBERS PRESENT:

Marsha Hendrick, Darlene Reynolds, Kim Russell, Debbie Scott, Shawna Williams, and Tiffany Osgood were present. Jason Olsen was excused. Teri Carl was unexcused.

APPROVAL OF MINUTES:

A motion was made by Kim Russell to approve the July 15, 2019 minutes. The motion was seconded by Shawna Williams. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Shawna Williams to approve the following vouchers. The motion was seconded by Kim Russell. Motion carried.

General Vouchers #	290383 - 290409	\$ 16,023.59
Payroll #12	2018 - 2019	\$ 32,600.08
Benefits	2018 - 2019	\$ 14,038.53

PRESENTATIONS FROM AUDIENCE:

- 1.

CORRESPONDENCE:

- 1.

ACTIONS:

1. Kim Russell made a motion to approve the Transportation Co-op Agreement with Elma School District for 2019-20. The motion was seconded by Shawna Williams. Motion carried.

2. Debbie Scott discussed the request for Statement of Interest and Qualifications that were sent on July 24, 2019 to six companies listed as water system engineers on the MRSC rosters. Coho Water Resources contacted the school several times with questions but explained they were not engineers, but they could contract with an engineer to design the system. Coho Water Resources did not respond to the request with a Statement of Interest. Gibbs & Olson responded by e-mail that the company had several other water planning and design projects under contract so they declined. Northwest Water Systems responded with all of the information that was requested. The Board studied the packet and each graded the company based on the criteria set at the July 15, 2019 regular board meeting. After tallying the points Kim Russell made a motion to ask Northwest Water Systems to submit a bid for the well project. Shawna Williams seconded the motion. Motion carried.

3. Marsha Hendrick spoke to the Board about the Head Teacher pay. She requested a 12% raise to the Head Teacher contract due to raises in other positions last year and this year. The current contract is \$10,000.00 per year; a 12% increase will bring the contract for 2019-20 to \$11,200.00 per year paid out over 12 months. Kim Russell made a motion to approve the pay increase. The motion was seconded by Shawna Williams. Motion carried.

REPORTS:

1. Projected enrollment for August 2019 is 59 FTE.

ADJOURNMENT:

Meeting adjourned at 7:27 p.m.

SATSOP SCHOOL DISTRICT BOARD

Darlene Reynolds, Chairperson

Jason Olsen

Terri Carl, Vice Chairperson

Kim Russell

Shawna Williams

Marsha Hendrick, Board Secretary