

SATSOP SCHOOL DISTRICT #104

PO Box 96

Satsop, Washington 98583

Minutes

September 18th, 2023

CALL TO ORDER:

Kim Russell called the meeting to order at 6:34pm

MEMBERS PRESENT:

Kim Russell, Shawna Williams, Terri Carl, Teresa Hann, Sarah Protheroe, Patrisha Werdahl, Dina Valentine, and Tiffany Osgood

Darlene Reynolds and Dawn Siemiller were excused.

Approve the August 21st, 2023 Board Meeting Minutes. A motion was made by Terri Carl. Shawna Williams seconded the motion. Motion carried.

PUBLIC COMMENT:

1. None

CORRESPONDENCE:

1. None

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood shared that there is a 1 year notice required to step away from using USIP as the school's insurance. She reported Satsop had submitted the notice that the district is going to be looking at other options. The district was one day past USIP's deadline of submission, but they reviewed the request and accepted it anyway. Tiffany also shared that research was being done about other insurance options and that other schools were also doing similar research.

It was asked that we look into the wording of the contract to see if there was a statement about a % increase and if that had been breached.

It was also asked that we look to see how much it would cost to break our contract.

Finally, it was asked if the rate was in some way based on a number of students and upon looking further at the document it was noted that our policy was based on a student count of 50 students.

2. Tiffany Osgood shared that research had begun on the comparison of para salary scale in the area. It was asked that some comparisons be brought to the board in the next month or two.

The board would also like more information about classified staff receiving paid holidays.

3. Tiffany Osgood shared information on the upcoming levy opportunity. She shared that prior to the COVID-19 pandemic the levy matching funds by the state had been changed and that the ESSER money provided to the school during the pandemic masked the drop in state funding. She also shared that there was a tool available to assist schools in making levy decisions and that Satsop, if remaining on the same cycle, would run a levy once again in February, 2024. Tiffany asked to form a committee to look into the levy calculations further. This would allow for more information to be brought to the October board meeting and the conversation surrounding the levy would be continued.

ACTION ITEMS:

1. Approval of the use of COVID Leave for 23/24 school year. Terri Carl made a motion to approve. Patrisha Werdahl seconded the motion. Motion carried. Vote was unanimous.
 - a. The Satsop School Board agreed to approve Satsop School staff members the use of COVID Leave with these stipulations:
 - i. Proof must be provided of a positive COVID test.
 - ii. COVID Leave can be used for up to two instances (5 days maximum each instance) within the 23/24 school year.
 - iii. The number of days could not be accrued for a third instance.
 - iv. The administration can approve meaningful work to be done at home while a staff member isolates during a regular working day. This would be on a case-by-case basis and dependent on the meaningful work available.
 - b. The Satsop School Board also agreed with this vote that COVID Leave would go into effect immediately, but that written document would be provided at the October board meeting for review.
2. Approval of adjusted 23/24 Certificated contracts for three employees (correction was made by one day on each contract). Terri Carl made a motion to approve. Shawna Williams seconded the motion. Motion Carried. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried. Vote was unanimous.

General Vouchers	#292143-292161	\$ 42,902.08
Payroll #1	2023 – 2024	\$ 61,112.10
Benefits	2023 – 2024	\$ 24,357.65
Capital Project		\$ 0.00
ASB	#292162	\$ 345.00

REPORTS:

1. An ASB donation was brought in today, 9/18, for \$100.
2. Enrollment for September is 58.

ADJOURNMENT:

Meeting adjourned at 7:32pm

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisha Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams