

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

October 18th, 2021

CALL TO ORDER:

Kim Russell called the meeting to order at 7:02 P.M.

MEMBERS PRESENT:

Dawn Siemiller, Tiffany Osgood, Shawna Williams, Jason Williams, Darlene Reynolds, Kim Russell, Chad Russell, Patrisha Werdahl, Dina Valentine and Terri Carl were in attendance.

APPROVAL OF MINUTES:

A motion was made by Shawna Williams to approve the September 20th, 2021 minutes. The motion was seconded by Patrisha Werdahl. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Shawna Williams seconded the motion. Motion carried.

General Vouchers #	291483- 291499	\$ 8,130.58
Payroll #2	2021 - 2022	\$ 44,156.77
Benefits	2021 - 2022	\$ 17,796.50
ASB #291462	Sept - 2021	\$ 2,175.00
Capital Projects #291482	Sept -2021	\$ 10,817.25

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood reported that students will be doing state testing this week.
2. Tiffany Osgood reported that there will be a Harvest Carnival, weather permitting, on October 29th. If the weather does not cooperate the teachers will be prepared with other fun activities for the kids in their classroom.

3. Tiffany Osgood announced that parent teacher conferences will be held on November 8th, 9th, 10th & 12th. Those days will be ½ days. Letters should go home to families next week. There will be a zoom option as well as in person.
4. Tiffany Osgood shared that we were given a new COVID Flow Chart, which can shorten the time children are out of school in some instances. She also shared that we will be required to report the vaccination status of all employees to the state.
5. Tiffany Osgood informed us that Elma is having difficulties getting specific food items they order, so meals may not match the school menu exactly. It was noted that any food substituted will still follow all of the USDA and school food service policy guidelines and requirements.
6. Tiffany Osgood shared that there are some upcoming board member networking opportunities and asked if any of the board members were interested. Terri Carl said she would be interested so Tiffany will forward her the information.
7. Dawn Siemiller reported that the fall fundraiser was a huge success!! We made a grand total of \$4,621.20. Tiffany advised that there are a couple of late orders to add to that total as well.
8. Dawn Siemiller shared that the permit process to build the new shed initiated an inspection of our septic system. Dawn shared a letter we received from Grays Harbor County Dept of Health that states they will not issue a building permit until we have our septic system analyzed and repaired or replaced. Dawn shared that Vincent Reese has hired an engineer to inspect our septic system and let us know what needs to be done to correct the problem. We are hoping to report that data at the next board meeting.
9. Tiffany Osgood discussed the annual meetings that were held to review and update Title 1 and our Wellness policy. She asked the board to review the Wellness policy and let her know if there were any items that need to be updated by next week. Once we have all the updated items identified we will update the policy and have it ready to vote on by the November 2021 board meeting.

CORRESPONDENCE:

1. None to report.

ACTIONS:

1. Tiffany Osgood asked that the board read over the Minimum Basic Education Requirements document. She noted that there are a few items on the list that we were unaware of, so we noted that on the report and asked for further guidance. We are in compliance in every other area. A motion was made by Darlene Reynolds to approve the document. The motion was seconded by Terri Carl. Motion carried.

REPORTS

1. Enrollment for October 2021 is 54.

ADJOURNMENT:

Meeting adjourned at 7:44 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patricia Werdahl, Vice Chairperson

Terri Carl

Marsha Hendrick, Board Secretary

Shawna Williams