

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

June 18, 2018

CALL TO ORDER:

Shawna Williams called the meeting to order at 7:00 P.M.

MEMBERS PRESENT:

Terri Carl, Marsha Hendrick, Darlene Reynolds, Kim Russell, Debbie Scott, Shawna Williams, and Tiffany Osgood were present. Jason Olsen was excused.

APPROVAL OF MINUTES:

A motion was made by Kim Russell to approve the May 21, 2018 minutes. The motion was seconded by Darlene Reynolds. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. The motion was seconded by Kim Russell. Motion carried.

General Vouchers #	289781 - 289798	\$ 16,565.42
Payroll #10	2017 - 2018	\$ 31,761.99
Benefits	2017 - 2018	\$ 14,128.08
ASB	June – 2018	\$ 578.24

PRESENTATIONS FROM AUDIENCE:

1.

CORRESPONDENCE:

1.

ACTIONS:

1. Debbie Scott presented research on a new copy machine. Terri Carl made a motion to trade in the RICOH MP C4501 copy machine and purchase a new RICOH MP C4504 EX for \$8,606.24 (NASPO Contract RFP #3091 and

Washington State Contract #0214). Maintenance service and supplies are free; cost per copy is \$0.0082 B/W and \$0.05 color. Darlene Reynolds seconded the motion. Motion carried.

2. A motion was made by Kim Russell to approve a contract with Panoptic Speech Therapy Services, PLLC for speech services in the 2018-19 school year. The motion was seconded by Darlene Reynolds. Motion carried.

REPORTS:

1. Debbie Scott reported that Grays Harbor Sheriff Deputy Jeremy Holms presented A.L.I.C.E. (Alert, Lockdown, Inform, Counter, and Evacuate) training for the staff after school on June 12, 2018. Deputy Holms then visited the school on June 12, 2018 during normal school hours to observe. He will write a report outlining ideas and suggestions on how to proactively handle the threat of an aggressive intruder or active shooter event. Deputy Holms offered to present the A.L.I.C.E. program to parents next fall. He also has a presentation geared to young children.
2. Marsha Hendrick reported that there is still an opening on staff for a part-time music teacher.
3. Marsha Hendrick shared information about the 4th, 5th, and 6th grade three day field trip.
4. Enrollment for June 2018 is 65 FTE.

ADJOURNMENT:

Meeting adjourned at 7:25 p.m.

SATSOP SCHOOL DISTRICT BOARD

Shawna Williams, Chairperson

Jason Olsen

Darlene Reynolds, Vice Chairperson

Kim Russell

Terri Carl

Marsha Hendrick, Board Secretary