

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583

Minutes

January 18, 2016

CALL TO ORDER:

Marsha Hendrick called the meeting to order at 7:00 P.M.

MEMBERS PRESENT:

Terri Carl, Marsha Hendrick, Jason Olsen, Kim Russell, and Debbie Scott were present. Darell Bellis was out of town so he participated by speaker phone. Becky Winters and Tiffany Osgood attended the meeting.

APPROVAL OF MINUTES:

A motion was made by Jason Olsen to approve the December 21, 2015 minutes. The motion was seconded by Kim Russell. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. The motion was seconded by Jason Olsen. Motion carried.

General Vouchers #	288484 - 288500	\$ 21,671.92
Payroll #5	2015 - 2016	\$ 28,424.90
Benefits	2015 - 2016	\$ 11,949.37
ASB	Jan - 2016	\$ 118.75

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood, kindergarten and first grade teacher at Satsop School, reported on her progress towards her Master's Degree.

CORRESPONDENCE:

1. January is Board Recognition month. Marsha Hendrick praised the board members for their outstanding service.

2. Marsha Hendrick announced the Small Schools Conference is scheduled for March 14 and 15, 2016 in Wenatchee. She handed out copies of the agenda for the conference. Marsha Hendrick, Mary Wolfe, Tiffany Osgood and Debbie Scott are planning to attend.

ACTIONS:

1. Marsha Hendrick swore in Jason Olsen, Darell Bellis and Kim Russell as the newly elected board members. The board members recited the oath of office and were reminded to complete the election paperwork and return it to either the school or Grays Harbor County Elections.
2. Jason Olsen reported on the bids for ductless heat pumps. He and Debbie Scott researched the bids and narrowed the four bids down to the best two. Americool Heating and Air Conditioning submitted a bid of \$30,300.00 for four units, install and electrical work. Freedom Heating and Air Conditioning submitted a bid of \$18,900.00 for units and install with an additional approximately \$5,000.00 for electrical to bring the total to \$23,900.00. The board voted on the bids and chose the bid from Freedom Heating and Air Conditioning. Darell Bellis made a motion to accept the bid. The motion was seconded by Terri Carl. Motion carried.
3. Debbie Scott reported the school has one Lenovo ThinkPad, SN: L3-AD96, Product ID: 27178WU that was purchased with REAP funds on 7/31/09 that is broken and it would cost more to repair the unit than it is worth. Jason Olsen made a motion to declare the laptop surplus. Kim Russell seconded the motion. Motion carried.

REPORTS:

1. Terri Carl nominated Darell Bellis to serve as board chairperson for 2016. Jason Olsen seconded the nomination. Darell Bellis was unanimously voted in as the chairperson for 2016. Jason Olsen nominated Kim Russell to serve as vice-chairperson. The nomination was seconded by Darell Bellis. Kim Russell was voted in as the vice chairperson for 2016 by unanimous decision.
2. Darell Bellis reported that he will help with securing new school window bids this spring.
3. Enrollment for January 2016 is 69 FTE.

ADJOURNMENT:

Meeting adjourned at 7:38 p.m.

SATSOP SCHOOL DISTRICT BOARD

Darell Bellis, Chairperson

Jason Olsen

Kim Russel, Vice Chairperson

Terri Carl

Marsha Hendrick, Board Secretary