

Satsop School District NO. 104
PO Box 96
Satsop, Washington 98583
Minutes
December 18th, 2023

CALL TO ORDER:

Terri Carl called the meeting to order at 6:33pm. Declaration of quorum.

MEMBERS PRESENT:

Kim Russell, Patrisha Werdahl, Terri Carl, Darlene Reynolds, Shawna Williams.
Tiffany Osgood was excused.

PUBLIC PRESENT:

Dina Valentine and Sarah Protheroe,

Approve the November 20th, 2023 Board Meeting Minutes. A motion was made by Shawna Williams to approve the minutes for the afore mentioned meeting. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

PUBLIC COMMENT:

CORRESPONDENCE:

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PRESENTATIONS FROM AUDIENCE:

1. Dawn Siemiller shared school event information on Tiffany Osgood's behalf:

-Coins for a Cause Fundraiser:

Brought in \$1,035.19 of which \$517.50 went to Make-A-Wish Foundation.

-Holiday Concert:

Mrs. Baxter had her baby on Dec 2nd, so Miss Protheroe and Mrs. Osgood helped lead the event in her absence. The concert was a great success! The Elma branch of the VFW attended and honored students for their work in their essay writing contest. They also honored Mrs. Osgood as Teacher of the Year for their branch.

-Lights Scavenger Hunt:

This was also a great success! We had more than 75% of Satsop School families participate.

-Winter Wonderland Workshop:

Students had fun shopping for their families during one class period and recess time. We did not mark up the price of items even though the Dollar Tree has.

-Swimming Lessons begin at the YMCA in January.

1/16/24 for K-2 (8 sessions over 2 weeks). 1/29/24 for 4-6 (8 sessions over 2 weeks).

-Ring Cameras have been installed.

-Rural Mod Grant Update:

Tiffany and Dawn met with the top 2 companies the committee selected on 11/27/23. Tiffany created a scale for committee members to fill out if they so desired. Committee met again on 11/30/23 to share scales and make a selection of the company who would become the project manager. We selected ROCK Project Management as the project manager. Each scale that was shared at the meeting had them rating the highest between the two, so it was a unanimous decision. We are very excited to work with the ROCK Project Management Team!

-Para Position Opening: We have starting taking applications for this position.

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ACTION ITEMS:

1. Approval to move January and February's board meeting dates due to the upcoming holidays to:

January 17th, 2024- Wednesday

February 21st, 2024-Wednesday

A motion was made by Kim Russell to approve the new meeting dates. Darlene Reynolds seconded the motion. Motion carried. Vote was unanimous.

AUTHORIZATION OF BILLS AND VOUCHERS:

Before a motion was made to approve bills and vouchers, Terri Carl asked if we could provide a more specific breakdown of who is being paid for extra hours each month and what those extra hours are for. Dawn Siemiller said she would look into that and will report back at the January 17, 2024 board meeting.

It was also asked why we have not had substitutes for para professionals in the past. Dawn will look into this and report back on this topic as well.

A motion was made by Shawna Williams to approve the following vouchers. Patrisha Werdahl seconded the motion. Motion carried. Vote was unanimous.

| | | |
|------------------|----------------|--------------|
| General Vouchers | #292229-292241 | \$ 16,995.97 |
| Payroll #4 | 2023-2024 | \$ 59,207.79 |
| Benefits | 2023-2024 | \$ 22,632.75 |
| Capital Projects | #292227-228 | \$ 2,366.73 |
| ASB | #292223-226 | \$ 3,188.51 |

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REPORTS:

1. Enrollment for December is 58.

ADJOURNMENT:

Meeting adjourned at 7:28pm

SATSOP SCHOOL DISTRICT BOARD

Terri Carl, Chairperson

Patrisha Werdahl

Darlene Reynolds, Vice Chairperson

Kim Russell

Tiffany Osgood, Board Secretary

Shawna Williams