

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

April 18th, 2022

CALL TO ORDER:

Kim Russell called the meeting to order at 7:04 P.M.

MEMBERS PRESENT:

Tiffany Osgood, Shawna Williams, Kim Russell, Patrisha Werdahl, Terri Carl, Dina Valentine, Corrine Ahlquist and Teresa Hann were in attendance. Dawn Siemiller and Darlene Reynolds were excused.

APPROVAL OF MINUTES:

A motion was made by Patrisha Werdahl to approve the March 21st, 2022 minutes. The motion was seconded by Terri Carl. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. Patrisha Werdahl seconded the motion. Motion carried. It was noted that the new reports are harder to read. Terri asked if any payroll worksheets above the regular payroll contracts could be itemized in the future. Tiffany noted the budget status report will be forthcoming and the delay was due to the transition to Q. It was also noted that the higher ESD 113 payment was because they had not successfully billed us since the beginning of the year, excluding February.

General Vouchers #	291660- 291676	\$ 18,590.42
Payroll #8	2021 - 2022	\$ 47,286.35
Benefits	2021 - 2022	\$ 18,175.32
Capital Projects	291657	\$ 1,750.00
ASB	291658-291659	\$ 289.01

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood introduced Corrine Ahlquist.
2. Tiffany Osgood shared that the perk holes for the septic were dug on 4-15-22.
3. Tiffany Osgood gave an update on the Well Project. We received approval from the state and the project is not shifted back into Roglins' hands.
4. Tiffany Osgood shared a certificate from WSSDA celebrating Teri Carl's years of service to the board.
5. Kim Russell expressed the desire to have another board/staff BBQ so that everyone can reconnect or get to know one another. Date TBD. Possible locations included the school, Osgood's or Williams' property.
6. Patrisha Werdahl suggested adding board meeting dates to the family newsletter.
7. Meetings in person was discussed and it was decided that we would resume in person board meetings starting on May 16th, 2022.

CORRESPONDENCE:

1. Dawn Siemiller (Tiffany Osgood)- Received a card in the mail addressed to the school board, expressing their gratitude to all staff and board members for their efforts to promote learning during the pandemic.

ACTIONS:

1. New employee contracts were reviewed for Tiffany Osgood's teaching and admin contract, and Corrine Ahlquist's new employee contract for teaching. A motion was made by Terri Carl to approve said contracts. Motion was seconded by Shawna Williams. Motion carried.
2. Foster Garvey asked us to sign an updated legal engagement letter. A motion was made by Shawna Williams to approve the engagement letter. The motion was seconded by Patrisha Werdahl. Motion carried.

REPORTS

1. Enrollment for April is 54. Tiffany Osgood noted that May's attendance will likely be 53.

ADJOURNMENT:

Meeting adjourned at 7:37 p.m.

SATSOP SCHOOL DISTRICT BOARD

Kim Russell, Chairperson

Darlene Reynolds

Patrisha Werdahl, Vice Chairperson

Terri Carl

Tiffany Osgood, Board Secretary

Shawna Williams