

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583

Minutes

February 15, 2016

CALL TO ORDER:

Kim Russell called the meeting to order at 7:04 P.M.

MEMBERS PRESENT:

Terri Carl, Marsha Hendrick, Jason Olsen, Kim Russell, and Debbie Scott were present. Darell Bellis was excused. Tiffany Osgood attended the meeting.

APPROVAL OF MINUTES:

A motion was made by Jason Olsen to approve the January 18, 2016 minutes. The motion was seconded by Terri Carl. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. The motion was seconded by Jason Olsen. Motion carried.

General Vouchers #	288525 - 288542	\$ 15,659.87
Payroll #6	2015 - 2016	\$ 29,131.30
Benefits	2015 - 2016	\$ 11,982.49
ASB	Feb. - 2016	\$ 192.00

PRESENTATIONS FROM AUDIENCE:

1. Tiffany Osgood, kindergarten and first grade teacher at Satsop School, reported she is still on track for earning her Master's Degree in the fall of 2016.

CORRESPONDENCE:

1. Debbie Scott announced the WSSDA Spring Regional Meeting will be held at Tumwater School District on May 5, 2016 from 6:00 p.m. to 8:30 p.m., anyone interested in attending please let Debbie know and she will fill out the registration.
2. Debbie Scott reported that the Capital Region ESD 113 Executive Leadership Team and their Board of Directors are scheduling visits with the district school boards. Andrew Eyres (and possibly board member Diana Goldy) plan to attend

our April 18th school board meeting and they request 5-10 minutes of time on our agenda to share information about ESD service and answer questions.

ACTIONS:

- 1.

REPORTS:

1. There was a discussion about the board position #4 that is now vacant; this is the position that was held by Becky Winters. Debbie Scott has placed an advertisement in the newspapers, on the bulletin board at the post office and on the front door of the school. Marsha Hendrick has sent notes home with students inviting parents or community members who live in the district to apply. The position is open until at least March 21, 2016 or longer if needed.
2. Marsha Hendrick reminded the board that Kids' and Fellers' Night Out is Thursday, March 10, 2016 at 6:30.
3. Debbie Scott reported that the ductless heat pumps are all installed and working perfectly.
4. Kim Russell addressed the board about the background checks that the school uses to approve volunteers who help in the school and on field trips. Kim works for the State Patrol and is very knowledgeable in this area, she has offered to help the district update the paperwork that is used to request a background check and instruct the staff that performs these searches the best ways to get accurate information. Tiffany Osgood offered to help create a new form for the district to use based on the information Kim provides.
5. Enrollment for February 2016 is 69 FTE.

ADJOURNMENT:

Meeting adjourned at 7:37 p.m.

SATSOP SCHOOL DISTRICT BOARD

Darell Bellis, Chairperson

Jason Olsen

Kim Russell, Vice Chairperson

Terri Carl

Marsha Hendrick, Board Secretary