

SATSOP SCHOOL DISTRICT NO. 104
PO Box 96
Satsop, Washington 98583
Minutes

August 15, 2016

CALL TO ORDER:

Darell Bellis called the meeting to order at 7:00 P.M.

MEMBERS PRESENT:

Darell Bellis, Terri Carl, Marsha Hendrick, Jason Olsen, Kim Russell, Shawna Williams and Debbie Scott were present. Tiffany Osgood was in attendance also.

APPROVAL OF MINUTES:

A motion was made by Terri Carl to approve the July 18, 2016 minutes. The motion was seconded by Kim Russell. Motion carried.

AUTHORIZATION OF BILLS AND VOUCHERS:

A motion was made by Terri Carl to approve the following vouchers. The motion was seconded by Kim Russell. Motion carried.

General Vouchers #	288792 - 288815	\$ 28,352.19
Payroll #12	2015 - 2016	\$ 27,914.16
Benefits	2015 - 2016	\$ 11,757.19

PRESENTATIONS FROM AUDIENCE:

- 1.

CORRESPONDENCE:

- 1.

ACTIONS:

1. After a presentation by Darell Bellis and Debbie Scott, Shawna Williams made a motion to accept the bid for new windows that was submitted by DK Boos Glass Incorporated. Jason

Olsen seconded the motion. The motion was unanimously approved and a contract was signed for DK Boos Glass Inc. to install new windows during the winter break in December 2016 for \$39,993.49 plus tax. Darell Bellis will make arrangements for design change protocol.

2. Jason Olsen made a motion to approve a deposit of up to 50% if needed for the window project to start. Kim Russell seconded the motion. Motion carried.
3. The board reviewed the United Schools Insurance Policy for 2016-17. Jason Olsen made a motion to approve values listed on the policy and to pay the 2016-17 insurance premium. Terri Carl seconded the motion. Motion carried.

REPORTS:

1. Debbie Scott reported that she has not been able to locate a head teacher evaluation form that meets the new format required. The head teacher evaluation will be re-visited next meeting.
2. Jason Olsen announced the board of directors'/staff gathering will be held on August 25, 2016 at 6:00 pm. The address is on the invitations.

ADJOURNMENT:

Meeting adjourned at 7:26 p.m.

SATSOP SCHOOL DISTRICT BOARD

Darell Bellis, Chairperson

Jason Olsen

Kim Russell, Vice Chairperson

Shawna Williams

Terri Carl

Marsha Hendrick, Board Secretary