

# SATSOP SCHOOL DISTRICT NO. 104

Box 96, Satsop, WA 98583

(360) 482-5330

FAX (360) 482-5724

## Application for Certified Employment

Last Name, First, Middle:			Date of Application:
Current Address:			Social Security No:
City	State	Zip	Position for which you are applying:
Telephone No:	Message Phone:		Are you legally authorized to work in the U.S.? Yes _____ No _____

Are you currently employed?  Yes  No      May we contact your present employer?  Yes  No

### General Information and Instructions:

1. A completed application form is required for all candidates for employment. If employed, the application form will become a part of the permanent employment record.
2. Applications are kept active for one calendar year (January-December). Renewal of applications will be made upon the request of the applicant. Applications will be destroyed after one year unless renewed.
3. A completed application must be received by the District prior to the closing dates on job posting announcements.
4. Present or past employers will be contacted for references as part of the selection process.

Federal and/or state criminal history fingerprinting background checks will be required of candidates who will or may have unsupervised access to children or to persons with developmental disabilities. Any offer of employment is conditional and subject to an acceptable outcome of a criminal history background check.

The Satsop School District #104 complies with all state and federal rules and regulations and does not discriminate on the basis of race, color, national origin, age, sex, marital status or the presence of a disability. This district is an equal opportunity employer and supports the spirit, policies, and practices of affirmative action.

I have read and understand the above statements.

\_\_\_\_\_ Signature \_\_\_\_\_ Date

Equal Opportunity Employer

### For Office Use Only

WSP Clearance: \_\_\_\_\_

Beginning Board Hire Date: \_\_\_\_\_

**Education and Training**

Name of School:	Location:	Dates Attended	Diploma
High School			
College/University			
College/University			
Technical/Vocational			

Professional License or Certificate:

Describe any special training or skills:

U.S. Military Record:

Branch: \_\_\_\_\_ Rank: \_\_\_\_\_ Dates of Service: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

Special type of training:

**Professional References:**

Name:	Phone No.:
Position Title:	Company Name:
Name:	Phone No.:
Position Title:	Company Name:
Name:	Phone No.:
Position Title:	Company Name:

Have you ever been dismissed from a position in the last ten years? \_\_\_\_ Yes \_\_\_\_ No

Have you ever been asked to resign from a position? \_\_\_\_ Yes \_\_\_\_ No

Have you ever had your driver's license suspended or revoked? \_\_\_\_ Yes \_\_\_\_ No

If you answered yes to any of the above questions, please explain.

**Work Experience**

Current or Most Recent Position:		
Your Job Title		Date Employed--Give Month and Year From _____ To _____
Employer	Type of Business	Hourly or Annual Pay Start _____ End _____
Address		Supervisor's Phone Number ( _____ )
Name and Title of Immediate Supervisor		May we contact your supervisor for reference? _____ Yes _____ No
Description of Duties		
Reason for seeking other employment		

Previous Position:		
Your Job Title		Date Employed--Give Month and Year From _____ To _____
Employer	Type of Business	Hourly or Annual Pay Start _____ End _____
Address		Supervisor's Phone Number ( _____ )
Name and Title of Immediate Supervisor		May we contact your supervisor for reference? _____ Yes _____ No
Description of Duties		
Reason for seeking other employment		

Previous Position:		
Your Job Title		Date Employed--Give Month and Year From _____ To _____
Employer	Type of Business	Hourly or Annual Pay Start _____ End _____
Address		Supervisor's Phone Number ( _____ )
Name and Title of Immediate Supervisor		May we contact your supervisor for reference? _____ Yes _____ No
Description of Duties		
Reason for seeking other employment		

**Applicant Disclosure Form  
Pursuant to Chapter 43.43 RCW**

Answer **YES** or **NO** to each listed item. If the answer is **YES** to any item, explain in the area provided, indicate the charge or finding, the date, and the court(s) involved. If you do not understand the following questions or if you are uncertain as to your answer to those questions, do not complete this form until such time as you are certain as to your response.

1. Have you ever been convicted of any crimes against persons as defined in Section 43.43 RCW and listed as follows: Aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree assault of a child; first or second degree rape; first, second or third degree rape of a child; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

2. Have you been convicted of crimes relating to financial exploitation if the victim was a vulnerable adult as defined in Chapter 43.43.830(6) RCW amended, and listed as follows: first, second, or third degree theft; first or second degree robbery; forgery; or any of these crimes as they may be renamed in the future?

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

3. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

4. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually assaulted or exploited any minor or to have physically abused any minor?

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

5. Have you ever been found in any disciplinary board final decision to have sexually or physically abused any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult?

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

6. Have you ever been found by a court in a protection proceeding under Chapter 74.34 RCW to have abused or financially exploited a vulnerable adult?

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

7. Have you ever been convicted, fined, imprisoned or placed on probation of any crime for any violation of any law? For the purposes of this question, the term "convicted" means and includes: (1) all instances in which a plea of guilty or nolo contendere is the basis for the conviction and (2) all proceedings in which a charge has been deferred from prosecution or the sentence has been suspended or deferred. A conviction does not necessarily exclude you from employment.

\_\_\_\_\_ Yes \_\_\_\_\_ No. If yes, explain: \_\_\_\_\_

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I authorize the Satsop School District No. 104 to inquire of former employers, supervisors, peers and references and to obtain any and all information regarding my job related background. I release and discharge the Satsop School District No. 104 and its agents, and all individuals inquired of as a result of this application from any and all liability in obtaining or disclosing such information. I agree that if I have provided false, misleading or incomplete information, the District may, at its sole discretion, without notice or due process procedures, terminate my employment. If such action is taken by the District, it is agreed that any employment contract deemed to exist shall be void from its inception.

Name (please print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_